

**A G E N D A**

Regular Board Meeting  
Monday, June 8, 2009 - 6:15 p.m.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL****2. REMARKS BY BOARD MEMBERS**

Information only, requires no board action

**3. SUPERINTENDENT'S UPDATE**

Information only, requires no board action

**4. CONSENT AGENDA (Action)**

All matters listed under Item 4, Consent Agenda, are considered to be routine by the Board of Education and will be enacted by one motion in the form listed below. There will be no separate discussion of the items. If discussion is desired, that item will be removed from the Consent Agenda and will be listed as the first item under the appropriate section of the Regular Agenda.

**a. Minutes**

Regular Board Meeting of May 11, 2009 (No. 1 thru 6)  
Closed Session Meeting of May 11, 2009 (No. 7)  
Special Session Meeting of May 21, 2009 (No. 8)

**b. Approval of Bills**

May 2009 Check Register (No. 9 thru 16)  
Assigned Payroll Warrants P52 through P73

**4. CONSENT AGENDA (continued)****c. Fund Transfers**

A board resolution is needed to authorize the necessary fiscal year 2008-2009 transfers from the Incidental Fund to the Teachers Fund and Capital Projects Funds as called for in the budget document. The resolution is as follows: “The board authorizes and directs transfers to zero out the Teachers Fund and to transfer certain statutorily subscribed amounts to the Capital Projects Fund.”

**d. Annual Report Approval**

Board approval is required for submission of the following reports and it is recommended approval be given at this time. Copies of the completed reports will be furnished to the board when available.

1. IDEA Certification Statement
2. Application for Exceptional Pupil Aid
3. Application for State School Money
4. Annual Secretary's Report
5. Pupil Transportation Report
6. Title I Application
7. Title II Application
8. Title III Application
9. Title IV Application

**e. Legal Representation for 2009-10 School Year**

It is recommended the firm of Cochran, Oswald, & Roam LLC be reemployed for the 2009-10 school year to represent and advise the district in legal matters, when needed.

**f. Personnel**

1. We have received resignations from the following certified personnel effective at the end of the 2008-09 school year:
  - a. Amanda Adkins – Blue Springs South High School
  - b. Janice Boughner – Sunny Vale Middle School
  - c. Laura Curtis – Brittany Hill Middle School
  - d. Shannon Davis – Voy Spears Elementary
  - e. Thomas Huffington – Delta Woods Middle School

4. **CONSENT AGENDA** (continued)

f. **Personnel** (continued)

2. It is recommended the following certified personnel be employed for the 2009-10 school year.
  - a. Amy Barrow - Bachelor Degree, University of Northern Colorado, 2 years experience, A Level, 3<sup>rd</sup> Grade, Thomas Ultican Elementary
  - b. Julia Baucum - Bachelor Degree, University of Missouri - Kansas City, no experience, A Level, Math, Brittany Hill Middle School
  - c. Michaela Lloyd - Bachelor Degree, Graceland University, no experience, A Level, Special Education, Daniel Young Elementary
  - d. Loretta Morman - Master Degree, Webster University, 17 years experience, E Level, Early Childhood, Liggett Trail Education Center
  - e. Morgan Payton - Master Degree, University of Missouri - Columbia, no experience, E Level, Agriculture, Freshman Center/Blue Springs High School
  - f. Stephen Phillips - Bachelor Degree, University of Central Missouri, no experience, A Level, Science, Freshman Center
  - g. Rebecca Wand - Master Degree, Webster University, five years experience, E Level, To Be Determined

4. **CONSENT AGENDA** (continued)

g. **Transportation**

Section 163.161 RSMo (5 CSR 30-261.010) requires the board of education to approve all bus routes no later than October 31 of each school year and final routes by June 30 of each school year. Complete route descriptions are available for review at the transportation center. A route summary is enclosed. (No. 17)

h. **Non-Resident Student Tuition**

Board policy calls for the board to set the tuition fee for non-resident students at the beginning of each fiscal year. It is recommended the non-resident tuition for the 2009-10 school year be set as follows:

Kindergarten – 12<sup>th</sup> Grade     \$ 8,582.00

i. **Bids** – Enclosed are bid tabulations on the following items:

- 1. Asphalt – District (No. 18)
- 2. Bleachers – District (No. 19)
- 3. Bread – District (No. 20 & 21)
- 4. Milk – District (No. 22 thru 24)
- 5. Music Instruments – Sunny Vale Middle School  
(No. 25 & 26)
- 6. Waste Disposal Services – District (No.27)

j. **District Authorization**

Annually, the board is required to officially authorize individuals to sign district documents. It is recommended the following individuals be approved as indicated:

Kim Brightwell – Chief Financial Officer  
 Wire Transfers  
 Bank Agreements  
 Purchase Orders over \$50,000  
 Bank Bid

Jim Finley – Assistant Superintendent-Administration  
 Contracts  
 Purchase Orders over \$50,000 (Alternate)  
 Titles  
 Leases  
 Insurance

4. **CONSENT AGENDA** (continued)

k. **School Start Times for 2009-2010**

It is recommended the school start times for the 2009-2010 school year be approved as indicated on the enclosed sheet. (No.28)

l. **Food Service Debt**

A board resolution is needed to authorize setting the food service debt to zero. The resolution is as follows: “The board authorizes and directs the food service debt be set to zero as of June 30, 2009.”

m. **Budget Amendment**

It is recommended that budget amendment 09-2 needed for increase of expenditures over original budget amount be approved as presented at the June 2 board worksession. (No. 29)

n. **Qualified School Construction Bonds Application**

It is recommended the Qualified School Construction Bonds Application be approved as presented at the June 2 board worksession. (No. 30)

o. **Worker’s Compensation Insurance**

It is recommended our current carrier, St. Paul Travelers, be approved for the district’s Worker’s Compensation Insurance coverage for the 2009-10 school year at the premium of \$186,644.

p. **Property Insurance**

It is recommended our current carrier, St. Paul Travelers, be approved for the district’s Property Insurance coverage for the 2009-10 school year at the premium of 217,156.

5. **ADOPTION OF REGULAR AGENDA** (Action)

**6. GUESTS (Information)****A. Presentation of Awards - Glen McMillian**

A State Farm Insurance Company representative, will be at the meeting to present awards to the Rider of the Year and the Driver of the Year.

**B. Employee of the Month – Leslie Evans**

The June "Employee of the Month" will be announced and the individual will be present at the meeting. The June category is Classified Personnel.

**7. REQUEST OF DISTRICT CITIZENS FOR PRESENTATION****(Form Referred To In Paragraph Below Must Be Completed Prior To The Beginning Of The Meeting)**

Citizens of the district who wish to present a matter of business regarding the schools should complete the required form stating their name, address and topic of discussion and present it to the president of the board of education or the superintendent of schools. Issues of personnel including, but not limited to, employment, supervision, evaluation, career ladder and termination of staff, are not appropriate and shall not be presented during the district citizen presentation. Patrons shall state their name and address at the time of presentation, to be included in the board minutes, and may proceed to speak upon the invitation of the president of the board. The president shall allow a citizen of the district not more than five (5) minutes for his or her presentation unless the time is increased or decreased by the majority of the board. Only four citizens may address the board regarding the same subject. No response will be given from the board at that time.

**8. ADMINISTRATIVE ACCOUNTABILITY (Information)****A. Summer School Report – Annette Seago****B. Construction Update – Bill Cowling****9. UNFINISHED BUSINESS (Action)****A. Policy Revision (Second Reading) – Scott Young**

The following policy revision is presented for the second reading and final action. Copy of the revision enclosed.

5.34.5 Classifications of Records (No. 31)

10. **NEW BUSINESS** (Action)

A. **Employee Salary Proposals for 2009-10** – Paul Kinder

Salary schedule proposals will be presented at the meeting for each of the following categories:

1. certified staff
2. classified staff
3. extra duty

B. **Bids** – Bill Cowling/Kim Brightwell

Enclosed are bid tabulations on the following items:

- a. Hall-McCarter Education Center (No. 32) – Bill Cowling
- b. Hon Furniture – District (No. 33 & 34) – Kim Brightwell
- c. Virco Furniture – District (No. 35 & 36) – Kim Brightwell

C. **Preliminary Budget** – Kim Brightwell

It is recommended the preliminary budget for the 2009-10 fiscal year be adopted as presented. A copy was distributed at the June 2, 2009 board worksession.

D. **Policy Revisions (First Reading)** – Nancy Stonner

The following policy revisions are presented for the first reading. A copy of the revisions is enclosed.

- 3A.27 Compliance with the Family and Medical Leave Act of 1993  
(No. 37 thru 43)
- Appendix 3A(22) Request for Family/Medical Leave (No. 44 thru 46)
- 3C.14.5 Pregnancy/Adoption Leave (No. 47 thru 49)
- 3D.8.6 Pregnancy/Adoption Leave (No. 50 thru 52)
- Appendix 3C(5) Pregnancy Leave Application (No. 53 thru 55)
- 3B.5.1 Bereavement Leave (No. 56)
- 3C.14.6 Bereavement Leave (No. 57)
- 3D.8.7 Bereavement Leave (No. 58)
- 3B.3 Vacations (No. 59)
- 3C.11 Vacations (No. 60 & 61)
- 3D.10 Vacations (No. 62 & 63)
- 3D.5 Employment, Evaluation Procedure, Duties and Daily Work  
Schedule of Classified Personnel (No. 64 thru 70)
- 3D.6 Classified Personnel Length of Agreement, Number of Hours  
Worked Per Day and Holidays (No. 71 thru 81)
- 3D.7 Qualifications for Specific Classified Positions (No. 82 thru  
90)

10. **NEW BUSINESS** (continued)

E. **Board Resolution for Intent to Reimburse District** – Paul Kinder

It is recommended that the enclosed board resolution declaring the intent to reimburse the district for certain capital expenditures with bond proceeds be approved. (No. 91)

F. **June Executive Session** – Paul Kinder

It is recommended the board meeting of June 8, 2009, include a closed executive session immediately following the public session.

A sample motion is as follows and a roll call vote must be taken:

It is moved that the Board of Education of Reorganized School District No. 4 conduct a closed session, pursuant to § 610.021 (1) (2) (3) & (6) RSMo and § 610.022 RSMo, including any record or vote, immediately following the public session which will be held at 6:15 p.m., on June 8, 2009, in the Executive Board Room of the Gale T. Bartow Administrative Service Center, 1801 NW Vesper, Blue Springs, Missouri, for the purpose of considering:

legal actions involving the district  
leasing, purchase or sale of property by the district  
hiring, firing, disciplining or promoting employees  
scholastic probation, expulsion, or graduation of identifiable individuals