

BLUE SPRINGS SCHOOL DISTRICT

Dear Parent/Guardian:

Your student has shown an interest in the Nail Tech Program offered by the Blue Springs School District. This course is located at the Hall McCarter Education Center, 5000 NW. Valley View Road, Blue Springs, MO 64015.

If accepted, your student will learn all the basics of nail care, including manicures, pedicures, and artificial nail services. This course encompasses 520 hours of classroom instruction. When complete, the student will sit for the State Board Exam and be prepared to enter the high demand field of Nail Technology.

Attached is the Nail Tech Application. It must be returned to your student's counselor by \_\_\_\_\_.

**FEES FOR THIS COURSE ARE AS FOLLOW;**

State Board Application Fee	25.00
Manicuring Kit, Apron, Skills USA Membership fee.	335.00
State Board Exam Fee	135.00
<b>TOTAL</b>	<b>\$495.00</b>

**CHECKS SHOULD BE MADE PAYABLE TO THE BLUE SPRINGS SCHOOL DISTRICT**

***STUDENTS ACCEPTED INTO THE PROGRAM, ALONG WITH THEIR PARENT(S) OR GUARDIAN, WILL BE REQUIRED TO MEET WITH THE NAIL TECH INSTRUCTOR. PARENTS AND STUDENT WILL BE CONTACTED BY THE NAIL TECH INSTRUCTOR TO ARRANGE AN APPOINTMENT. AT THAT TIME, THE FOLLOWING MUST BE PROVIDED:***

- ***BIRTH CERTIFICATE OR DRIVER'S LICENSE***
- ***STUDENT AGREEMENT FORM TO BE SIGNED BY STUDENT AND PARENT***
- ***MISSOURI STATE BOARD ENROLLMENT APPLICATION FORMS (PROVIDED AT THE MEETING)***
- ***ALL FEES /or payment plan agreement***
- ***2 PASSPORT TYPE PHOTOS WILL BE TAKEN WHILE AT THE MEETING FOR USE WITH THE STATE DOCUMENTS AND LICENSE***
- ***SOCIAL SECURITY NUMBER***

NAIL TECH PROGRAM  
BLUE SPRINGS SCHOOL DISTRICT  
**APPLICATION**

Name \_\_\_\_\_ SSN \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Name of Parent or Guardian with whom you live: \_\_\_\_\_

Home Phone \_\_\_\_\_ Student Cell Phone \_\_\_\_\_ Parent Cell Phone \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Home High School \_\_\_\_\_

**ACADEMIC INFORMATION**

The following must be completed by the sending high school counselor. Supporting documentation must be attached to this application.

Counselor,

Is this student on track to achieve senior status by the first day of the 2011-2012 school year? Yes No

Please attach the following:

- \_\_\_\_\_ Release of Records
- \_\_\_\_\_ Transcript
- \_\_\_\_\_ Attendance report
- \_\_\_\_\_ Two completed teacher recommendation forms
- \_\_\_\_\_ Career Interest Inventory
- \_\_\_\_\_ Parent Student Teacher Agreement

Counselor signature: \_\_\_\_\_



NAIL TECH PROGRAM  
BLUE SPRINGS SCHOOL DISTRICT

TEACHER RECOMMENDATION FORM

**Please Note: Students applying to the Nail Tech Program must submit two recommendations from core teachers (Communication Arts, Math, Social Studies, Science).**

STUDENT'S NAME: \_\_\_\_\_

TEACHER'S NAME: \_\_\_\_\_ CLASS: \_\_\_\_\_

Dear Teacher,

The above named student has selected you to complete this recommendation form as a part of the Application for Admission to the Nail Tech Program. Please rate the student according to the scale as follows:

0= Never    1=Seldom    2=Sometimes    3= Often    4=Almost Always    5= Always

- |             |                                      |
|-------------|--------------------------------------|
| 0 1 2 3 4 5 | Follows directions                   |
| 0 1 2 3 4 5 | Follows class rules                  |
| 0 1 2 3 4 5 | Uses class time wisely               |
| 0 1 2 3 4 5 | Is self motivated                    |
| 0 1 2 3 4 5 | Completes assignments                |
| 0 1 2 3 4 5 | Turns in homework in a timely manner |
| 0 1 2 3 4 5 | Is consistently on time to class     |
| 0 1 2 3 4 5 | Works with minimal supervision       |
| 0 1 2 3 4 5 | Has age appropriate social skills    |
| 0 1 2 3 4 5 | Maintains a passing grade            |

Additional comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Teacher signature \_\_\_\_\_

# **NAIL TECH PROGRAM BLUE SPRINGS SCHOOL DISTRICT**

Dear Counselors:

The Vocational Nail Tech Program will soon be accepting applications for the 2011-2012 school year. Enclosed are copies of the application with student requirements.

## **Description:**

The Nail Tech Program is a 486 hour program. 400 hours required to test at Boards and will earn 1.5 high school credits (elective or practical arts) per semester. The program is designed to prepare the students to take the state board exam and become a licensed nail technician. The curriculum is designed to provide a competency-based knowledge of scientific/artistic principles and hands-on fundamentals. Specifically, students will be able to:

1. Perform nail care services such as manicures, pedicures, and artificial nails.
2. Successfully interact with customers and build a clientele.
3. Perform appropriate safety and sanitation procedures.
4. Conduct typical business operations, such as making appointments, cashiering and mentoring. At the completion of this course a student will be able to pass the state board exam and receive a professional manicurist license enabling them to perform manicure, pedicure or artificial nail services.

Classes are Monday through Friday. The morning session is 7:30 – 10:30 and the afternoon session is 11:30 – 2:30. Each session will have a maximum of 14 students.

**SOME SATURDAYS AND EVENINGS WILL BE REQUIRED.**

## **ENTRANCE REQUIREMENTS**

1. Students must have senior status by the beginning of the 2011-2012 school year.
2. Students must reach the age of 17 before taking the state board exam.
3. Students must be able to provide proof of age. (A driver's license or birth certificate)
4. Students must provide a current transcript and attendance report.
5. Students must have a social security number. (This is needed for state licensure.)
6. Students in the Blue Springs School District must be able to provide own transportation to and from the program.

## **LOCATION**

Hall McCarter Education Center, 5000 N.W. Valley View Road, Blue Springs, MO 64015.

**APPLICATIONS MUST BE FORWARDED TO THE NAIL TECH INSTRUCTOR AND RECEIVED BY**

\_\_\_\_\_.